



**ST. THOMAS AQUINAS**  
**CATHOLIC SCHOOL COUNCIL**

**MEETING MINUTES**  
**Monday September 10,2018**  
**6:30 – 7:30 pm**

**CSC Members present:**

**Gerard Winn**  
**Laura Carson**  
**Karen Goodhand**  
**Randy Steward**  
**Jenn DeVuono**  
**Catherine Ward (recording secretary)**  
**Jen Bedford-McPhail**  
**Susan Kavanagh**  
**Bernita Blair**  
**Claire Wilson**  
**Kendra Willis**  
**Anne Cook**  
**Carrie Connell**  
**John Connell**  
**Desmond Meenan**  
**Kristin Elliott**  
**Student Reps: Georgia Keenan**

**CSC Members Absent:**

**Stacy Meenan**

**Call to Order:**

**Chairperson Karen Goodhand called the meeting to order at 6:34pm**

**Opening Prayer:**

**Kendra Willis**

**Declaration of Conflict of Interest**

**No conflict declared**

**Approval of Minutes:**

**Karen Goodhand circulated Meeting Minutes**

**Motion to approve Meeting Minutes:**

**1<sup>st</sup> – Randy Steward**

**2<sup>nd</sup> – Bernita Blair**

**All in favour - \*yes\***

## **Information Items –**

### **Student Advisory Council Updates - Georgia**

- Elections to be held on Thursday for Grade Reps

### **Principal/Safe Schools Report – Gerard Winn**

- Successful LINK events to welcome Grade 9 students
- Used Uniform Sale made \$970 proceeds to Breakfast Club
- 2<sup>nd</sup> Uniform sale Sept 14<sup>th</sup>
- Grade Assemblies reviewing expectations, rules, safety etc
- Photo Day today, Re-takes on Oct 18<sup>th</sup>
- SAC elections
- Goodbyes and welcomes of staff
- Outdoor Mass with feeder schools on Wednesday Sept 12<sup>th</sup> at 1:30
- PA Day: Focus on School Improvement, Health/Safety
- Fire Drill Sept 17<sup>th</sup>
- Lock Down Practice in October
- Oct 9<sup>th</sup> School Mass
- First Dance Oct 11<sup>th</sup>
- Progress Reports mid October
- Parent Teacher Interviews Oct 25<sup>th</sup>

### **Treasurer's Report – Jenn DeVueno**

- Pro-Grant - \$0
- Fundraising Account - \$230.13

### **OAPCE Rep Report - n/a**

### **CSC ByLaws Review presented by Gerard Winn**

- LINK: <http://www.stacss.ca/parents/catholic-school-council>
- Reviewed the roles
- Reviewed Election Procedures

### **Elections:**

- Chair: Karen Goodhand
- Vice Chair: Randy Steward
- Treasurer: Jen Bedford-McPhail
- Secretary: Catherine Ward
- OAPCE Rep: Jenn DeVuono
- CUPE/Non Parent: Anne Cooke

**Discussion Items:**

- Feedback and Communication Home: August Newsletter to parents of grade 9 students. Continue recorded phone messaging to all families. Acquiring emails to avoid snail mail. Establish parent teacher email communication
- Council Fundraiser: Learning Commons looks good in library. Allison McCarney sourced out deals and furniture to create desired look at more affordable cost. School will thank Allison by placing a plaque with her name and perhaps send a thank you card from students. Also send card from Council and gift card.

**Motion to purchase plaque & gift card paid from remaining funds in Fundraising Account**

**1<sup>st</sup> - Bernita Blair**

**2<sup>nd</sup> - Randy Steward**

**All in favour \*yes\***

- Fundraising Initiatives for this Year: Need wish list from staff. Repeat Poinsettia Fundraiser. Interest from churches for an Easter Flower sale. Need to source supplier. Also relook at golf tournament idea. Generate ideas for next meeting.
- ProGrant Purchase: Last year used for snacks for parent Teacher interview Nights. Remaining money used to produce water bottles. Decided to hand them out at the Grade 8 Night as promotional item. Give half out at Parent Teacher Interview Night. Save some for handing out as gifts. Generate ideas how to spend this year's ProGrant for future meeting.

**Motion to use up to \$150 of ProGrant money on refreshments for Parent Teacher Interview Nights and Grade 8 Night.**

**1<sup>st</sup>-Susan Kavanagh**

**2<sup>nd</sup> -Jenn DeVueno**

**All in favour \*yes\***

- OPP Presentation on the Dangers of Social Media to the students being discussed. Possibility to also discuss Cannabis. Also presentation to parents. Gerard follow up with Carrie – police liaison

**Closing -**

**1. Future CSC Meetings**

**Oct 15th**

**2. Closing Prayer – Ms. Kendra Willis**

**Meeting adjourned at 7:35pm**